

 <p align="center"><b>Financial Assistance Award</b></p> <p align="center"><b>DENALI COMMISSION</b>  510 L Street, Suite 410  Anchorage, Alaska 99501  (907) 271-1414 (phone)  (907) 271-1415 (fax)  www.denali.gov</p>		<b>Award Number</b>	01017-00		
		<b>Award Title</b>	Manokotak Solid Waste FY08 Project		
		<b>Performance Period</b>	August 29, 2008 through September 1, 2009		
<b>Authority</b> 112 Stat 1854		<b>CFDA Number</b> 90.100		<b>Recipient Organization &amp; Address</b> Rural Alaska Community Action Program, Inc (RurAL CAP) 731 East 8th Avenue Anchorage, AK 99501  <b>Phone:</b> (907) 278-2309 <b>Recipient DUNS #</b> 020247920 <b>TIN #</b> 920033876	
<b>Denali Commission Finance Officer Certification</b> Jennifer Price 08/26/2008					
<b>Cost Share Distribution Table</b>					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$92,790.00		\$0.00		\$92,790.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
<b>Total</b>	<b>\$92,790.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$92,790.00</b>
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
<p>The scope of work under this Financial Assistance Award ("Agreement") consists of provision by the RurAL Community Action Program, Inc., ("RurAL CAP") of project grant management and technical assistance to the City of Manokotak for a solid waste equipment purchase. The City of Manokotak solid waste equipment purchase project was pre-selected by the Denali Commission ("Commission") through a competitive process.</p> <p>The amount of this award is not to exceed \$92,790.</p> <p>The project is intended to address deficiencies in solid waste disposal ("sites") that may threaten to contaminate rural drinking water supplies.</p> <p>All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Commission.</p>					
<b>Signature of Authorized Official - Denali Commission</b>  Electronically Signed		<b>Typed Name and Title</b> George Cannelos Federal Co-Chair		<b>Date</b> 08/23/2008	

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## AWARD CONDITIONS

### 1. Scope of Work

The scope of work under this Financial Assistance Award ("Agreement") consists of provision by the RurAL Community Action Program, Inc., ("RurAL CAP") of project grant management and technical assistance to the City of Manokotak for a solid waste equipment purchase. The City of Manokotak solid waste equipment purchase project was pre-selected by the Denali Commission ("Commission") through a competitive process.

The amount of this award is not to exceed \$92,790.

The project is intended to address deficiencies in solid waste disposal ("sites") that may threaten to contaminate rural drinking water supplies.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Commission.

### 2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date	Units	Total Cost at Completion
Equipment Purchase & Activation	08/29/2008	09/01/2009	mm/dd/yyyy	mm/dd/yyyy	nn	\$
Project Closeout	09/02/2009	12/03/2009	mm/dd/yyyy	mm/dd/yyyy	nn	\$

### 3. Award Performance Period

The Award performance period is August 29, 2008 through September 1, 2009. This is the period during which Award recipients can incur obligations or costs against this Award.

### 4. Direct and Indirect Costs

The cost principles of A-122 are applicable to this Award. No indirect costs are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

### 5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that RurAL CAP will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

### 6. Payments

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Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by RurAL CAP. Requests for reimbursements may be made as needed or at the end of each quarter but should be submitted no later than 30 days after the federal quarter. The SF-270 must be submitted to the Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. The form is available on the OMB website: [http://www.whitehouse.gov/OMB/grants/grants\\_forms.html](http://www.whitehouse.gov/OMB/grants/grants_forms.html). Payments shall be made in accordance with 2 CFR Part 215. Please contact the Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. No interest will be accrued on these funds.

## 7. Reporting

Two forms of project reporting are required under this Award, listed below. RurAL CAP shall submit reports using the Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

a. Progress Reports shall be submitted on a quarterly basis. The first reporting period is August 29, 2008 to September 30, 2008, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:

- i. Total project funding, including both Commission funding and other project funding sources.
- ii. The total project expenditures for the project as of the end of the reporting period, including both Commission and Other funding sources.
- iii. Updated schedule and milestone information as identified in the Scope of Work
- iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
- v. For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

b. Federal Single Audits shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site: <http://harvester.census.gov/sac/>

## 8. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to

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submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Commission.

#### **9. Public Policy Laws and Assurances**

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

#### **10. Non-Compliance with Award Conditions**

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Commission. The Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

#### **11. Program Manager, Financial Manager & Other Contact Information**

<b>Denali Commission</b>	<b>RurAL CAP</b>
Gene Kane Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3025 Fax: 907-271-1415 E-mail: <a href="mailto:gkane@denali.gov">gkane@denali.gov</a>	Cathie Clements Division Director Community Service 731 East 8 <sup>th</sup> Avenue Anchorage, Alaska 99501 Phone: 907-865-7357 Fax: 907-279-6343 Email: <a href="mailto:cclements@ruralcap.com">cclements@ruralcap.com</a>

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Mariah McNair Grants Specialist 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-2367 Fax: 907-271-1415 E-mail: <a href="mailto:mmcnair@denali.gov">mmcnair@denali.gov</a>	Deborah Conover Accounting Manager 731 East 8th Avenue Anchorage, Alaska 99501 Phone: 907-865-7302 Fax: 907-222-1834 Email: <a href="mailto:cclements@ruralcap.com">cclements@ruralcap.com</a>

## 12. Other Project Specific Requirements

The MOU between the Denali Commission and RurAL CAP states that RurAL CAP shall:

"prepare financial reports, progress reports and closeout reports of the FAAs as required by the Commission and provide the Commission's program manager with lessons learned, learned best practices and challenges encountered during project development;"